

Opportunity Details

Opportunity Information	
Opportunity Title	Group Treasurer and Trustee
Role Location	Ely
Start Date	As soon as possible
Role Description	Elysian RDA Group is a local charity under the umbrella of the Riding for the Disabled. We have a constitution which requires our Treasurer to also be a Trustee. We need someone to keep records of our income and expenditure and prepare accounts and reports for our own management committee and for the Charity Commission. We do not have transactions every week. We have committee meetings approximately 4 times a year, at times to suit. Our Treasurer is not required to attend riding sessions, but would be very welcome.

Practical Considerations	
Equal Opportunities Policy	Yes
Support On Offer	Yes – RDA national office gives support
Training On Offer	Handover from present Treasurer
Availability / Duration	Available asap for the foreseeable future
DBS Check Required	Yes
Other Considerations	

Application Information	
Organisation Name	Elysian Riding for the Disabled Group
Email Address	elysianrdagroup@gmail.com
Telephone Number	07708 469328
Website Address	
Point Of Contact	Sandra Thompson, Secretary